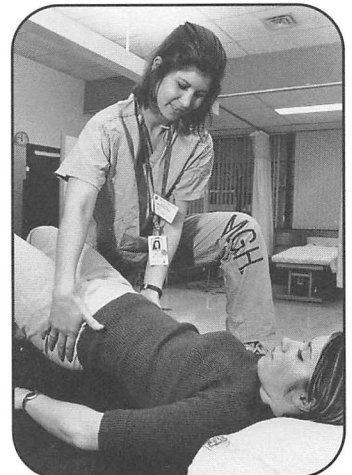
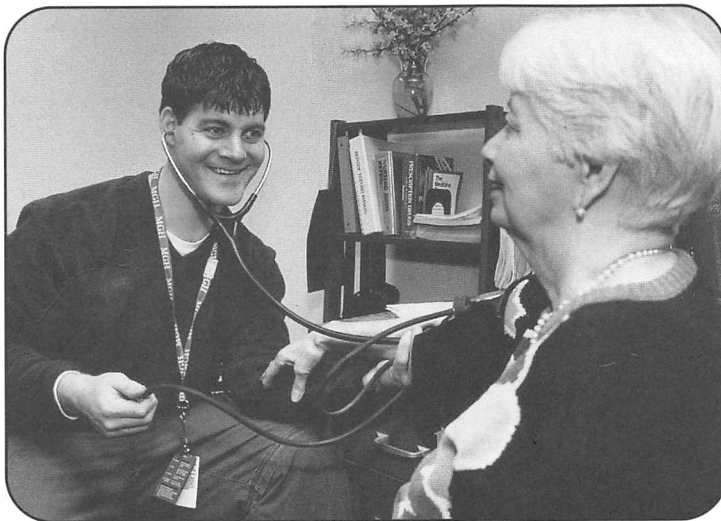


MGH Institute *of* Health Professions
at Massachusetts General Hospital

Where world-class education meets real-world healthcare



Information Sessions

Information Sessions are held at the Institute to provide information regarding the following graduate programs:

- Clinical Investigation
- Communication Sciences & Disorders
- Nursing
- Physical Therapy

This is an opportunity to learn more about the programs as well as information regarding admissions, prerequisites, financial aid, and the curriculum.

The dates are as follows:

Academic Year 2000-2001

Thursday, September 28, 2000, 6:00 - 8:00 p.m.

Thursday, October 19, 2000, 6:00 - 8:00 p.m.

Thursday, November 16, 2000, 6:00 - 8:00 p.m.

Saturday, December 2, 2000, 10:00 a.m. - 12:00 noon
(Entry programs in CSD and Nursing)

Friday, December 15, 2000, 6:00 - 8:00 p.m.

Friday, April 6, 2001, 6:00 - 8:00 p.m.
(Clinical Investigation, RN and post MSN,
post-PT programs only)

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The addendum updates certain information contained in the 1999-2001 Catalog. While every attempt has been made to ensure accuracy in its reporting of programs, policies, fees, and other statements within this publication, the Institute reserves the right to make changes at any time without notice.

Important Announcements

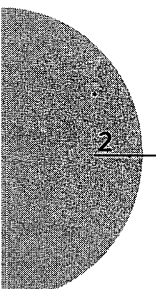
N**ew President** - Ann W. Caldwell was formally installed as the fourth president of the MGH Institute of Health Professions at commencement ceremonies in May. President Caldwell joined the Institute as interim president in October, 1997, after serving as Vice President of Development at Brown University and heading up a capital campaign that raised over \$500 million.

A Home of Our Own - The Institute has exciting plans to relocate to its own building during the 2001-2002 academic year. Planning for the move and the design of the academic and administrative spaces within the building will be ongoing during the 2000-2001 academic year. The building, which is an historic 19th century granite structure, is located in the Charlestown Navy Yard, nearby a large number of MGH and Partners' research, technology and administrative buildings.

On-Line Offerings - The Graduate Program in Clinical Investigation is pleased to begin offering the program in a distance format, with the first two courses available online in the Fall of 2000. See page 5 for details or check our website: www.mghihp.edu.

Doctor of Physical Therapy (DPT) - Starting with the class entering in 2000, the Professional Program in Physical Therapy will award the Doctor of Physical Therapy (DPT) degree as the first professional degree to those entering the profession. See page 14 for details or check our website at www.mghihp.edu.

Center for International Health Care Education - The Center is dedicated to offering advanced work in didactic and clinical education to health care professionals in the international community; the curriculum is interdisciplinary and prepares health care specialists with leadership capabilities.



Please read carefully.

Dear Applicant,

The current catalog of the MGH Institute of Health Professions was designed to serve two academic years. Because the Institute is a dynamic environment whose leadership and faculty are dedicated to offering a state-of-the-art educational experience, certain updates and revisions have been made of which you should be aware. The most current information on curriculum changes and/or policies and procedures governing the Institute and its academic programs are included here. You should be aware that this information may supercede certain policies and/or procedures contained in the 99-01 Catalog.

We hope this information will be helpful to you. If you have any questions, please feel free to contact us, and we will put you in touch with the appropriate person to handle your inquiry.

Have a great year!

Sincerely,

Vonda K. Bradbury

Director/Office of Enrollment Management and Student Affairs

2000-2001 Academic Calendar

SEPTEMBER 5 TO DECEMBER 18, 2000

Payment deadline for returning students	July 28
Open registration	Aug. 28-Sept. 1
Labor Day - Holiday, Institute Closed	Sept. 4
Orientation	Sept. 5 & 8
New student registration and classes begin	Sept. 6
Last day for 100% refund	Sept. 13
Last day for 75% refund	Sept. 20
Add/Drop and Pass/Fail deadline	Sept. 21
Last day for 50% refund	Sept. 27
Last day for 25% refund	Oct. 4
Columbus Day - Holiday Institute closed	Oct. 9
Last day to withdraw	Oct. 27
Advisement period for Spring Semester	Oct. 30-Nov. 10
Registration for Spring Semester	Nov. 13-17
Veterans' Day - Holiday, Institute closed	Nov. 10
Thanksgiving Break	Nov. 23-26
Classes end at 4:00pm on	Nov. 22
Classes resume on Monday	Nov. 27
Classes end	Dec. 8
Reading period	Dec. 11
Final examinations	Dec. 12-18
Deadline for completion of all thesis/scholarly project requirements for January 2001 diploma	Dec. 15

Fall Semester

4

JANUARY 8 TO APRIL 23, 2001

Payment deadline for returning students	Dec. 15
Classes begin	Jan. 8
Last day for 100% refund	Jan. 12
Martin Luther King Day - Holiday, Institute closed	Jan. 15
Last day for 75% refund	Jan. 19
Add/Drop and Pass/Fail deadline	Jan. 23
Last day for 50% refund	Jan. 26
Last day for 25% refund	Feb. 2
President's Day - Holiday, Institute closed	Feb. 19
Last day to withdraw	Mar. 2
Spring Break	Mar. 12-16

Spring Semester

Spring Semester continued

Advisement period for Summer and Fall Semesters	Mar. 19-30
Registration for Summer and Fall Semesters	Apr. 2-6
Classes end	Apr. 20
Reading period	Apr. 23
Final examinations	Apr. 24-30
Deadline for completion of all thesis/scholarly project requirements for May 2001 diploma	May 4
Commencement	May 12

MAY 7 TO AUGUST 14, 2001 SESSION I

Payment deadline for returning students	Apr. 27
Open registration	May 3-4
Classes begin	May 7
Last day for 100% refund	May 11
Last day for 75% refund	May 18
Last day for 50% refund	May 25
Memorial Day - Holiday, Institute closed	May 28
Add/Drop and Pass/Fail deadline	May 22
Last day for 25% refund	June 1
Last day to withdraw	June 22
Independence Day - Holiday Institute closed	July 4
Classes end	Aug. 10
Final examinations	Aug. 13-14
Deadline for completion of all thesis requirements for September 2001 diploma	Aug. 14

Summer Term

SESSION II

Science Summer (Nursing) and CSD Prerequisites	June 4-Aug. 17
Payment deadline, first class meeting	Week of June 4
Add/Drop and Pass/Fail deadline	June 8
Refund deadline	TBA

SESSION III

Professional PT Students (New)	June 18-Aug. 10
Orientation and registration	Wk of June 18
Payment deadline	Wk of June 18
Add/Drop, Pass/Fail, and "W" deadline	June 22
Last day for refund	June 22

Interdisciplinary Studies

New Course Description

HP 823 LITERATURE AND THE ARTS AS PATHWAYS TO UNDERSTANDING ILLNESS AND DISABILITY.

Prerequisites: none. Pass/Fail and Audit available. This interdisciplinary course uses literature and the arts to foster an appreciation of living with illness and disability. It includes selections from fiction, biography, personal narrative/memoir, poetry, drama, film, art and dance as well as clinical studies. Students will explore cultural, personal, social, psychological, ethical and spiritual issues raised by the material.

Clinical Investigation

Curriculum Outline-Onsite

Year 1 - First Semester

CIM 740 Introduction to Clinical Investigation (3)

CIM 810 Ethics and Socially Responsible Clinical Investigation (3)

HP 720 Designing Clinical Research (3)

HP 721 Statistics for Clinical Research (3)

Year 1 - Second Semester

CI 800 Mentored Field Experience I (3-6)*

CIM 820 Applied Clinical Research (3)

CIM 821 Intermediate Statistics for Clinical Investigation (3)

CIM 831 Law and Health Policy Governing Clinical Research (3)

Year 1 - Third Semester

CI 801 Mentored Field Experience II (3-6)*

CI 880 Clinical Investigation Scholarly Project (3)

Electives (6)

Distance Learning (p.13)

In addition to the on-site program, the Master of Science degree as outlined below, is also offered in a distance learning format. The MGH Institute of Health Professions has recently made available a part-time, two-year internet-based program of study. Fifteen students per Master's degree cohort will move through a six consecutive semester program of study. If you are interested in learning more about this newly developed program or wish to obtain more information, please contact the Clinical Investigation program office at 617-724-6362.

Curriculum Outline-Online

Year 1 - Fall Semester

- Overview, orientation, workshops, meet the faculty, technology training and research training (on site)
- CIM 740, Introduction to Clinical Investigation (3)
- HP 720, Designing Clinical Research (3)

Year 1 - Spring Semester

- Introduction to course work, faculty and advisor meetings (on site)

- HP 721, Statistics for Clinical Research (3)
- CIM 810, Ethics and Socially Responsible Clinical Investigation (3)

Year 1 - Summer Semester

- Overview of Mentored Field Experience (MFE) and Clinical Investigation Project (distance mode)
- CI 800, Mentored Field Experience I (3-6)
- CIM 831, Regulatory Law and Health Policy (3)

Year 2 - Fall Semester

- Orientation, progress evaluation (on site)
- CI 801, Mentored Field Experience II (3-6)
- Elective (3)

Year 2 - Spring Semester

- Overview of Clinical Investigation Project (distance mode)
- CIM 820, Applied Clinical Research (3)
- CIM 821, Intermediate Statistics for Clinical Investigation (3)

Year 2 - Summer Semester

- CI 880, Clinical Investigation Project (3)
- Elective (3+)
- Summary conference (on site)
- Commencement (on site)

New Course Description (p.47)

CI 800 MENTORED FIELD EXPERIENCE I

Prerequisite: Consent of the instructor. Audit not available. Provides hands-on mentored fieldwork with a clinical investigator or multidisciplinary team in the student's area of interest. This first half of a two-semester in-depth fieldwork experience provides opportunity to interface didactic course content in research methods, statistical analysis, research ethics and regulatory policy with developing concrete research skills necessary for the appropriate conduct of clinical investigation.

CI 801 MENTORED FIELD EXPERIENCE II

Prerequisite: Mentored Field Experience I. Audit not available. Building on research experiences completed during MFE I, with a clinical investigator or multidisciplinary team in the student's area of interest, this second half of a two-semester

in-depth fieldwork experience provides opportunity to continue to interface didactic course content in research methods, statistical analysis, research ethics and regulatory policy with further development of clinical research skills necessary for the appropriate conduct of clinical investigation.

CI 880 CLINICAL INVESTIGATION SCHOLARLY PROJECT

Prerequisite or Co-requisite: Mentored field Experience II. Audit not available. A rigorous culminating scholarly project, which integrates research practice and theoretical knowledge pertinent to individual student academic research focus. The scope of projects vary with each student's background and are determined by the student's faculty advisor/mentor on the basis of a written proposal.

New Elective (p. 47)

CIM 840 CLINICAL ECONOMICS

Prerequisite: CIM 740 or consent of instructor. An overview of methods commonly used in Clinical Economics, outcomes research and clinical investigation. Students will gain a thorough understanding of the rationale for clinical research and the fundamentals of designing and conducting research in this area. 3 credits.

Admissions Requirements (p. 14)

Those without degrees in the applied clinical sciences will be considered for admission, *and must have completed the following prerequisite courses prior to matriculation: Human Anatomy, Human Physiology and Medical Terminology. These prerequisites may be completed at the IHP or students must provide evidence of completion. Students without clinical research experience may also be asked to complete observation of clinical research activities prior to matriculation or during their first semester of study.* Additional course work related to human health needs and aspects of clinical care will be required prior to, or during, the first semester of study. All students ...

Communication Sciences and Disorders

Curriculum Outline

Year 1 - Fall Semester

CD700 Clinical Practicum Lab Seminar (3)
CD732 Phonological/Articulation Disorders (3)
CD743 Disorders of Spoken and Written
Language I (3)
CD745 Diagnostic Methods and Clinical
Processes in Communication Disorders (2)
CH720 Foundations of Cognition (2)
Core Graduate Credits: 13

Year 1 - Spring Semester

CD700 Clinical Practicum Lab Seminar (3)
CD721 Physiology, Acoustics and Perception
of Speech (3)
CD722 Neuroanatomy and Neurophysiology
of Communication and Swallowing (3)
CD744 Disorders of Spoken and Written
Language II (3)
Core Graduate Credits: 12

Elective(s)

CD750 Audiology
(if not taken as a prerequisite) (3)

Year 1 - Summer Semester

CD725 Research Design and Statistics (4)
CD800 Outplacement Practicum (3)
CD833 Neuromotor Speech Disorders (2)
CD839 Aphasia in Adults: Assessment and
Intervention (3)
Core Graduate Credits: 12

Elective(s)

Year 2 - Fall Semester

CD751 Aural Rehabilitation (3)
CD800 Outplacement Practicum (3)
CD832 Voice Disorders (3)
CD834 Dysphasia in Adults and Children (3)
CD843 Acquired Cognitively Based
Communication Disorders (2)
Core Graduate Credits: 14

Elective(s)

Research Proposal (Elective or Thesis
Requirement) (1)

Year 2 - Spring Semester

CD723 Language, Culture and Cognition (2)
CD800 Outplacement Practicum (3)
CD803 Audiology Practicum
(Integrated into a term) (1)
HP820 Ethical Issues in Health Care (2)
Core Graduate Credits: 8

Elective(s)

CD880 Thesis Research I (2)

Year 2 - Summer Semester

CD800 Outplacement Practicum (Optional) (3)

Elective(s)

CD881 Thesis Research II (1)

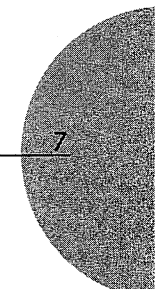
Electives

CD825 Reading/Writing in the Schools* (2)
CD836 Genetics in Communication
Disorders (2)
CD841 Fluency Disorders (2)
CD855 Language-Based Disorders in
Cognitive Neuropsychology* (3)
CD871 Special Topics in Communication
Sciences and Disorders** (2)
CH836 Augmentative Communication (2)
CH871 Theoretical & Practical Approaches to
Counseling Across the Life Span (2)

* = Required for reading certification

** = This includes: Pediatric Feeding and
Swallowing; Accent Modification; Advanced
Phonology; and other specialty courses

Total Core Required Credits: 59[Core courses must be taken for letter grade]Minimum
Credits Required for Graduation: 69



Prerequisite Courses

All accepted students must complete the following four required prerequisite courses prior to matriculation (these courses are offered at the Institute each summer):

- Introduction to Communication Sciences and Disorders;
- Phonetic Transcription and Introduction to Acoustic Phonetics;
- Anatomy and Physiology of Speech and HEaring Mechanisms;
- Speech and Language Acquisition

The following fifth prerequisite course may be taken concurrently with other courses during the Spring Semester.

- Audiology

Change: Deadline for CSD Program Application

February 5 (changed from January 21)

Additional CSD Information Session

December 2 (Saturday) 10:00-12:00

Please refer to the 1999-2001 Catalog for a full description of the Communication Sciences and Disorders program.

Nursing

Curriculum Outline-Entry level

Prerequisites, completed summer prior to entry or via undergraduate coursework taken elsewhere:

- NH402 Chemistry
- NH404 Microbiology
- HP721 Statistics
- NH405 Nutrition
- NH450 Human Anatomy
- NH451 Human Physiology

Year 1 - Fall Semester

- NS624 Biobehavioral Principles & Theories (3,2)
- NS737 History of Nursing Ideas (3)
- HP621 Pathophysiology (3)
- NS620 Nursing Practice: Process and Skills (3,3)*

Year 1 - Spring Semester

- HP622 Pharmacology (3)
- NS621 Nursing Practice: Common Problems in Adult Health (3,3)
- NS625 Community Principles and Theories (3,2)
- NS623 Health Assessment (2,1)

Year 2 - Fall Semester

- NH730 Health Care Policy and Politics (3)
- NS738 Advanced Assessment & Diagnostic Reasoning, Adult or Family (3,2)
- NS727 Maternal Child Nursing (3,3)
- NS740 Advanced Assessment & Diagnostic Reasoning, Pediatric (3,2)

Following completion of second Fall semester, students who have successfully completed all general first level coursework (previous three semesters) will be eligible to sit for RN Licensure Examination. Coursework in various specializations begins in the second Spring semester.

GENERAL SPECIALIZATIONS

ADULT SPECIALTY

Year 2 - Spring Semester

- NS820 Nursing Mgmt Adult: Primary Care I Theory (3)
- NS821 Nursing Mgmt Adult: Primary Care I Clinical (3)
- NS739 Advanced Pharmacology (3)
- HP720 Designing Clinical Research (3)

Year 3 - Fall Semester

Advanced Practice Courses [see below] (3,3)
HP831 Organizational Perspectives, Theory and Action (3)
NS822 Nursing Mgmt Adult:
Primary Care II Theory (3)
NS823 Nursing Mgmt Adult:
Primary Care II Clinical (3)

Year 3 - Spring Semester

Advanced Practice Courses [see below] (3,6)
NS839 Professional Issues (2)
NS882 Scholarly Project (3)
HP820 Ethical Issues in Health Care (2)

FAMILY SPECIALTY

Year 2 - Spring Semester

NS820 Nursing Mgmt Adult:
Primary Care I Theory (3)
NS824 Nursing Mgmt Child:
Primary Care I Theory (3)
NP841 Family Health Practicum I (3)
NS739 Advanced Pharmacology (3)
HP720 Designing Clinical Research (3)

Year 3 - Fall Semester

NP842 Family Health Practicum II (6)
NP809 Perinatal Issues Theory (3)
NP847 Family Theory:
A Comprehensive Approach (2)
NS826 Nursing Mgmt Child:
Primary Care II Theory (3)
NS822 Nursing Mgmt Adult:
Primary Care II Theory (3)

Year 3 - Spring Semester

NP843 Family Health Practicum III (6)
NS839 Professional Issues (2)
NS882 Scholarly Project (3)
HP831 Organizational Perspectives, Theory and Action (3)
HP820 Ethical Issues in Health Care (2)

PEDIATRIC SPECIALTY

Year 2 - Spring Semester

NS824 Nursing Mgmt Child:
Primary Care I Theory (3)
NS825 Nursing Mgmt Child:
Primary Care I Clinical (3)
NS739 Advanced Pharmacology (3)
HP720 Designing Clinical Research (3)

Year 3 - Fall Semester

Pediatric Advanced Practice Courses [see below] (3,3)
HP831 Organizational Perspectives, Theory, and Action (3)
NS826 Nursing Mgmt Child:
Primary Care II Theory (3)
NS827 Nursing Mgmt Child:
Primary Care II Clinical (3)

Year 3 - Spring Semester

Pediatric Advanced Practice Courses [see below] (3,6)
NS882 Scholarly Project (3)
NS839 Professional Issues (2)
HP820 Ethical Issues in Health Care (2)

ACUTE CARE

Year 2 - Spring Semester

NP856 Acute Care Mgmt I Theory (3)
NP857 Acute Care Practicum I (3)
HP820 Ethical Issues in Health Care (2)
NS739 Advanced Pharmacology (3)
HP720 Designing Clinical Research (3)

Year 3 - Fall Semester

NP866 Acute Care Mgmt II Theory (3)
NP867 Acute Care Practicum II (6)
HP831 Organizational Perspectives, Theory, and Action (3)
NS882 Scholarly Project (3)

Year 3 - Spring Semester

- NP876 Acute Care Mgmt III Theory (3)
- NP877 Acute Care Practicum III (9)
- NS839 Professional Issues (2)

Students may select a Dual Specialization in Adult/Women's Health, Adult/Gerontology, or Adult/Psychiatric Mental Health by taking advanced practice courses as required by specialization.

ADVANCED PRACTICE COURSES

HIV/Aids Disease

- NP817 Epidemiology HIV/AIDS (2)
- NP818 Infection Control (1)
- NP819 Immunol HIV Dis (1)
- NP820 Psychophysiol Resp HIV (1)
- NP821 Acute Care Clin AIDS (1-3)
- NP822 Adv Assess Sex/HIV (1)
- NP823 Drug Abuse HIV (1)
- NP824 Prev HIV Clin (1-3)
- NP825 Psychosoc Resp HIV (1)
- NP826 Life Threatening Illness
HIV Clinical (1-3)
- NP827 Case Mgmt HIV/AIDS Client (1)
- NP828 Commun Clinical (3)

Gerontology

- NP805 Prim Care Older Adult (3)
- NP806 Gerontol Nsg Practicum (3)
- NP807 Clin Issues in Care of Frail Elders (3)
- NP808 Gerontol Practicum (3 or 6)
- HP822 Living with Death,
Living with Grief (3)

Women's Health

- NP809 Perinatal Issues Theory (3)
- NP810 Perinatal Clinical (3)
- NP811 Special Topics in Women's Health (3)
- NP812 Women's Health Practicum (6)
- NP851 Women's Health Clin Seminar (1)

Psychiatric/Mental Health

- NP862 Psychobiology and
Psychopharmacology (3)
- NP861 Advanced Assessment & Mgmt of
Common Psychiatric Symptoms Theory (3)
- NP860 Psych/MH Nsg Practicum I (3-4)
- NP863 Adv Assess Complex Psych
Problems Theory (3)
- NP864 Psych/MH Nsg Practicum II (3-4)
- NP865 Psych/MH Nsg Practicum III (3-4)

Pediatric

- NP813 Adolescent Health (3)
- NP814 Adolescent Health Clinical (3)
- NP815 Behavioral Issues in Pediatrics (3)
- NP816 Behavioral Issues in Clinical
Pediatrics (3 or 6)

Adult-General

- NP833 Primary Care III Theory (3)
- NP834 Primary Care III Clinical (3-6)

Students also select six additional credits from other advanced practice courses.

Other

- NP800 Adv. Assess Sexual Health (3)
- NP829 Complementary Healing Strategies for
Primary Care Providers (3)
- HP703 Pain Management (3)

* Credit hours noted in parentheses: didactic=1hr/wk/credit; clinical or practicum = 3hrs/wk/credit. Thus, a course designated (3,3) includes 3 hrs of lecture or other didactic learning and 9 hrs/wk of clinical experience.

Note: The Nursing Program reserves the right to modify the curriculum with appropriate notification of students.

Curriculum Outline-Registered Nurses

CORE COURSES

- HP621 Pathophysiology (3)
- HP720 Designing Clinical Research (3)
- HP831 Organizational Perspectives, Theory and Action (3)
- NH730 Health Care Policy & Politics (3)
- NS737 History of Nursing Ideas (3)
- NS739 Advanced Pharmacology (3)
- NS738 Advanced Assessment and Diagnostic Reasoning Adult (5)or
- NS740 Advanced Assessment and Diagnostic Reasoning Pediatric (5)
- NS839 Professional Issues (2)
- NS882 Scholarly Project (3)

SPECIALIZATIONS

ACUTE CARE

- NP856 Acute Care Mgmt I Theory (3)
- NP857 Acute Care Practicum I (3)
- NP866 Acute Care Mgmt II Theory (3)
- NP867 Acute Care Practicum II (6)
- NP876 Acute Care Mgmt III Theory (3)
- NP877 Acute Care Practicum III (3-6)

PRIMARY CARE

Pediatric

- NP813 Adolescent Health (3)
- NP814 Adolescent Health Clinical (3)
- NP815 Behavioral Issues in Pediatrics (3)
- NP816 Behavioral Issues in Clinical Pediatrics (3 or 6)
- NS824 Nursing Mgmt Child:
Primary Care I Theory (3)
- NS825 Nursing Mgmt Child:
Primary Care I Clinical (3)
- NS826 Nursing Mgmt Child:
Primary Care II Theory (3)
- NS827 Nursing Mgmt Child:
Primary Care II Clinical (3)

Family

- NP809 Perinatal Issues in Primary Care (3)
- NS820 Nursing Mgmt Adult:
Primary Care I Theory (3)
- NS822 Nursing Mgmt Adult:
Primary Care II Theory (3)
- NS824 Nursing Mgmt Child:
Primary Care I Theory(3)
- NS826 Nursing Mgmt Child:
Primary Care II Theory(3)
- NP841 Family Health Practicum I (3)
- NP842 Family Health Practicum II (6)
- NP843 Family Health Practicum III (6)
- NP847 Family Theory:
A Comprehensive Approach (2)

Adult Core Courses

- NS820 Nursing Mgmt Adult:
Primary Care I Theory (3)
- NS821 Nsg Mgmt Adult:
Primary Care I Clinical (3-6)
- NS822 Nursing Mgmt Adult:
Primary Care II Theory (3)
- NS823 Nsg Mgmt Adult:
Primary Care II Clinical (3-6)

Students may select a general adult focus, or a subspecialty from the following for 15-21 credits depending on subspecialty

Adults - General

- NP833 Primary Care III Theory (3)
- NP834 Primary Care III Clinical (3-6)
- Students also elect 6 additional credits from courses listed below

Gerontology

- NP805 Primary Care Older Adult (3)
- NP806 Gerontol Nursing Practicum (3)
- NP807 Clinical Issues in Care of Frail Elders (3)
- NP808 Gerontol Practicum (3 or 6)
- HP822 Living with Death, Living with Grief (3)

HIV/Aids Disease

- NP817 Epidemiology HIV/AIDS (2)
- NP818 Infection Control (1)
- NP819 Immunology HIV Disease (1)
- NP820 Psychophysiological Responses HIV (1)
- NP821 Acute Care Clinical AIDS (1-3)
- NP822 Advanced Assessment Sexual Health & HIV (1)
- NP823 Drug Abuse HIV (1)
- NP824 Prevention of HIV Clinical (1-3)
- NP825 Psychosoc. Responses to HIV (1)
- NP826 Life Threatening Illness HIV Clinical (1-3)
- NP827 Case Mgmt HIV/AIDS Client (1)
- NP828 Community HIV Clinical (1-3)

Psychiatric/Mental Health

- NP860 Psych/MH Nursing Practicum I (4)
- NP861 Advanced Assessment & Mgmt of Common Psychiatric Symptoms Theory (3)
- NP862 Psychobiology and Psychopharmacology (3)
- NP863 Advanced Assessment of Complex Psych Problems Theory (3)
- NP864 Psych/MH Nsg Practicum II (4)
- NP865 Psych/MH Nsg Practicum III (4)

Women's Health

- NP809 Perinatal Issues Theory (3)
- NP810 Perinatal Clinical (3)
- NP811 Special Topics in Women's Health (3)
- NP812 Women's Health Practicum (6)
- NP851 Women's Health Clin Seminar (1)

ELECTIVES

With permission of instructor, students may choose electives from the subspecialty courses above or one of the following:

- HP703 Pain Management (3)
- NP800 Advanced Assessment Sexual Health (3)
- NS819 Advanced Assessment Latency Adolescent (3)
- HP820 Ethical Issues in Health Care (2)
- HP822 Living with Death, Living with Grief (3)
- HP823 Literature and the Arts as Pathways to Understanding Illness and Disability (2)
- NP829 Complementary Healing Strategies for Primary Care Providers (3)

ADDITIONAL REQUIREMENTS FOR NON-BSN RN STUDENTS

(These two courses offered only in spring semester)

- HP820 Ethical Issues in Health Care (2)
- NS625 Community Principles and Theories (5)

Experienced RNs may be eligible for advanced placement for 6 credits of Advanced Practice Modules; a minimum of 9 credits (6 clinical) of Advanced Practice modules must be taken while matriculated.

Note: Curriculum plans are individualized for each student and may include daytime or evening, part- or full-time study. Study may begin in any term, but selections may be limited by course availability. Note: The Nursing Program reserves the right to modify the curriculum with appropriate notification of students.

New Course Description

HP 823 LITERATURE AND THE ARTS AS PATHWAYS TO UNDERSTANDING ILLNESS AND DISABILITY.

Prerequisites: none. Pass/Fail and Audit available. This interdisciplinary course uses literature and the arts to foster an appreciation of living with illness and disability. It includes selections from fiction, biography, personal narrative/memoir, poetry, drama, film, art and dance as well as clinical studies. Students will explore cultural, personal, social, psychological, ethical and spiritual issues raised by the material.

Changes in Course Descriptions

A number of changes have been made in the prerequisites and co-requisites for the nursing courses. Please compare carefully with the complete course descriptions as contained in the 1999-2001 catalog.

- NS 738** Prerequisites: NS 623, RN status, or permission of instructor.
- NS 740** Prerequisites: NS 623 or RN status.
- NS 819** Prerequisites: NS 623 or RN status.
- NS 821** Prerequisites: NS 738, NS 739; pre-or co-requisite: NS 820.
- NS 823** Prerequisites: NS 820, NS 821; co-requisite: NS 822
- NS 824** Prerequisites: NS 738, NS 740; pre- or co-requisite: NS 739, or permission of Instructor.
- NS 825** Prerequisites: NS 740; pre- or co-requisite NS 824
- NS 826** Prerequisites: NS 824 or permission of instructor.
- NS 839** Prerequisites: NS 820, RN status, or permission of instructor.
- NP 805** Prerequisites: NS 738; co-requisite NS 820, RN status, or permission of instructor.
- NP 806** Prerequisites: NS 738, NS 820, or permission of instructor.
- NP 807** Prerequisites: NS 822, RN status or permission of instructor.
- NP 808** Prerequisites: NS 822, RN status or permission of instructor.
- NP 809** Prerequisites: NS 820, RN status with permission of instructor.
- NP 810** Co-requisite: NP 809
- NP 820** Co-requisite: NP 809
- NP 811** Prerequisites: NS 820 or permission of instructor.
- NP 812** Prerequisites: NS 821; pre-or co-requisites: NP 811.
- NP 813** Prerequisites: NS 824, NS 825, NS 820, NS 821, or permission of instructor.
- NP 814** Co-requisite: NP 813
- NP 815** Prerequisites: NS 826, RN status, with permission of instructor.
- NP 816** Prerequisites: NS826; co-requisites: NP 815 or permission of instructor.
- NP 817** Prerequisites: RN status or permission of instructor.
- NP 820** Prerequisites: NP 818, NP 819 or permission of instructor.
- NP 821** Prerequisites: NS 738 or NS 740 or permission of instructor; co-requisites: NS 820 or permission of instructor. 1-3 credits
- NP 823** Prerequisites: RN status or permission of instructor.
- NP 824** Co-requisites: NP 823, NP 822 or permission of instructor
- NP 828** Co-requisites: NP 827
- NP 829** Prerequisites: NS 738, RN status or permission of instructor.
- NP 833** Prerequisite or co-requisite: NP 822, NP 823
- NP 834** 3-6 credits
- NP 841** Prerequisites: NS 820 or NS 824.
- NP 842** Co-requisites: None.
- NP 843** Prerequisites: NP 842 or permission of instructor. Co-requisites: NS 826, NS 847
- NP 850** No longer offered.
- NP 851** Pre- or co-requisites: NS 738 or permission of instructor.
- NP 857** Prerequisites: NP 856
- NP 860** Prerequisites or co-requisites: NP 862.
- NP 862** Prerequisites: NS 739, HP 621, RN status or permission of instructor.
- NP 863** Prerequisites: NP 861 or permission of instructor.
- NP 864** Prerequisites or co-requisites: NP 862, NP 863 or permission of instructor.
- NP 867** Co-requisites: NP 866.
- NP 876** Prerequisites: NP 866.
- NP 877** Co-requisites: NP 876.
- NS 880** Prerequisites: HP 720 or permission of instructor.
- NS 882** Prerequisites: HP 720 or permission of instructor

Physical Therapy

The Professional Program in Physical Therapy prepares students who hold a bachelor's degree in another field to become physical therapists. Starting with the class entering in 2000, graduates will be awarded the Doctor of Physical Therapy (DPT) degree.

The DPT program requires a three-year full-time commitment, including part of each summer. The program begins with an eight-week summer session, starting in June. The curriculum requires completion of 99 credits of course work.

Curriculum Outline-Professional Physical Therapy Program

Year 1 - Summer Semester I

PT 606 Professional Socialization (2)

PT 620 Gross Anatomy (5)

7 credits

Year 1 - Fall Semester

PT 622 Functional Anatomy (3)

PT 631 Clinical Seminar and Practicum I (2)

PT 640 Clinical Pathophysiology (3)

PT 645 Fundamentals of Physical Therapy Practice (6)

PT 651 Clinical Neuroscience I (2)

PT 685 Critical Inquiry I (2)

18 credits

Year 1 - Spring Semester

HP 622 Pharmacology (1)

PT 632 Clinical Seminar and Practicum II (2)

PT 641 Musculoskeletal Pathophysiology (2)

PT 646 Clinical Physiology of Cardiovascular and Pulmonary Systems (3)

PT 647 Clinical Management of Musculoskeletal Disorders- Extremities (6)

PT 652 Clinical Neuroscience II (2)

HP 730 Clinical Perspectives in Health Policy (2)

PT 686 Critical Inquiry II (1)

19 credits

Year 1 - Summer Semester II

PT 635 Clinical Experience I (3)

PT 681 Principles of Teaching and Learning (2)

PT 687 Critical Inquiry III (1)

6 credits

Year 2 - Fall Semester

PT 733 Clinical Seminar and Practicum III (2)

PT 741 Orthotics (1)

PT 746 Clinical Management of Cardiovascular and Pulmonary Disorders (2)

PT 748 Evaluation and Management of Musculoskeletal Disorders - Spine (4)

PT 753 Clinical Neuroscience III (2)

PT 755 Clinical Management of Neuromuscular Disorders (6)

PT 883 Critical Inquiry IV (1)

18 credits

Year 2 - Spring Semester

PT 736 Clinical Experience II (3)

PT 742 Prosthetics (1)

HP 820 Ethical Issues in Health Care (2)

PT 834 Clinical Seminar and Practicum IV (1)

PT 854 Clinical Neuroscience IV (2)

PT 856 Rehabilitation Management Across the Lifespan (3)

PT 871 Psychology of Disability and Illness (1)

PT 884 Critical Inquiry V (1)

14 credits

Year 2 - Summer Semester

PT 731 Health Policy and Community Resources (3)

PT 774 Diagnostic Imaging (2)

PT 822 Diagnostic Screening (3)

PT 885 Critical Inquiry VI (1) Electives (2)

11 credits

Year 3 - Fall Semester

PT 890 Clinical Internship I (3)

3 credits

Year 3 - Spring Semester

PT 891 Clinical Internship II (3)

3 credits

Year 3 - Summer Semester

PT 892 Clinical Internship Continuation (0)

0 credits

(Effective June 2001)

The above curriculum is subject to change

Please refer to the website (www.mghihp.edu) for a full description of the Professional Physical Therapy program.

Curriculum Outline-Post-Professional Physical Therapy Program

Curriculum	<i>Semester Offered Credits:</i>		
	Fall	Spring	Summer
Core/Analytical Skills: 13 Credits			
HP 720 Designing Clinical Research	3	3	
HP 721 Statistics for Clinical Research	3	3	3
PT 720 Foundations of Clinical Assessment in Physical Therapy	3		
PT 821 Clinical Decision-Making		3	
PT 824 Advanced Seminar in Physical Therapy			1
Clinical Concentration: 10 Credits			

See attached list of courses for each specialty. Students who are in the individualized program of study may choose any course with the consent of their academic advisor.

Advanced Clinical Skills: 6 Credits

PT 839 Clinical Preceptorship in Physical Therapy	3/6	3/6	3/6
---	-----	-----	-----

Clinical Thesis: 6 Credits

PT 880 Thesis Research I	2	2	2
PT 881 Thesis Research II	2	2	2
PT 882 Thesis Research III	2	2	2
Electives: 7 Credits			

Students may choose from a variety of interdisciplinary and Physical Therapy courses.

The above curriculum is subject to change as necessary.

Please refer to the 1999-2001 Catalog for a full description of the Post-Professional Physical Therapy program.

Curriculum Outline-Post-Professional Physical Therapy Program-Specialty Courses

Curriculum	Semester Offered Credits:		
	Fall	Spring	Summer
Cardiopulmonary Specialization			
HP 703 Interdisciplinary Approaches to Pain Management		3	
PH 739 Cardiopulmonary Clinical Laboratory		1	
PH 740 Management of Patients with Cardiopulmonary Dysfunction from the ICU to Home Care			3
PH 742* Clinical Applications in Exercise Physiology	3		
PT 763 Therapeutic Exercise: Advanced Principles and Practice			3
PT 773 Biomechanics of Human Movement			3
PT 822 Diagnostic Screening for Physical Therapists:When to Treat? When to Refer?			3
PT 823 Special Topics in Physical Therapy	var	var	var
PT 896 Independent Study in Physical Therapy	var	var	var
Neurology Specialization			
PH 742 Clinical Applications in Exercise Physiology	3		
PH 760 Clinical Neuroanatomy and Neurophysiology	3		
PH 761 Clinical Neurology		3	
PH 775 Clinical Anatomy: Upper Quarter	1		
PH 776 Clinical Anatomy: Trunk and Spine	1		
PH 777 Clinical Anatomy: Lower Quarter	1		
PT761 Seminar on Treatment Approaches toNeurologically Impaired		3	
PT 763 Therapeutic Exercise: Advanced Principles and Practice			3
PT 773 Biomechanics of Human Involvement			3
PT 822 Diagnostic Screening for Physical Therapists:When to Treat? When to Refer?			3
PT 823 Special Topics in Physical Therapy	var	var	var
Orthopaedic Specialization			
PH 742 Clinical Applications in Exercise Physiology	3		
PH 774 Basic Orthopaedic Radiological Assessment	2		
PH 775 Clinical Anatomy: Upper Quarter	1		
PH 776 Clinical Anatomy: Trunk and Spine	1		
PH 777 Clinical Anatomy: Lower Quarter	1		
PT 763 Therapeutic Exercise: Advanced Principles and Practice			3
PT 770* Concepts of Orthopaedic Physical Therapy	3		
PT 773 Biomechanics of Human Movement			3
PT 822 Diagnostic Screening for Physical Therapist:When to Treat? When to Refer?			3
PT 823 Special Topics in Physical Therapy	var	var	var
PT 867 Musculoskeletal Dysfunction:Lower Quarter, Hip & Knee			2
PT 868 Musculoskeletal Dysfunction:Lower Quarter, Foot & Ankle			1
PT 869 Musculoskeletal Dysfunction: Upper Quarter		3	
PT 871 Musculoskeletal Dysfunction: Lumbopelvic Region		3	
PT 872 Musculoskeletal Dysfunction: Cervicothoracic & Cranio-mandibular Regions	2		

* Required course or credits by examination

Admission to International Scholars - Post-Professional PT Program

Please see p. 37 of the current IHP catalog for a description of study options for International scholars. Please note the changes described below are effective immediately. International scholars must have at least 18 MONTHS work experience as a physical therapist prior to matriculating into the program. We now will accept qualified international scholars for a minimum of ONE semester of full-time study (formerly two full

terms). Shorter programs may be arranged in unusual circumstances. For more information, please contact Patricia Sullivan, Associate Professor and Coordinator for International Students on our web page www.MGHIHP.edu

Applicants (educated in the United States and holding a valid US Physical Therapy license) must have at least one year of work experience prior to matriculating into the program. Please see catalogue and application form for a complete explanation for applying to the program.

Tuition, Fees and Payments

Tuition for 2000-01

Full and Part time: \$576 per credit

Audit: \$288 per credit

Vouchers/Discounts (p. 66)

First-Course Discounts

Full-time employees of Partners HealthCare System, Inc. may take one course at the Institute at one-half the current tuition rate; *there is no discount on fees.* To be eligible, ...

Basic Fees (p. 66)

3. Learning Resource Fee. This fee is used to provide support for information technology and the maintenance of the Ruth Sleeper Learning Center. Each student is required to pay this fee based on the number of semester credit hours for which he or she is enrolled. The cost is \$7.00 per credit hour, with a maximum amount of \$84 charged per semester. This fee is used to provide support for information technology and the maintenance of the Ruth Sleeper Learning Center.

4. Student Activity Fee. This fee is used to provide resources for student organiza-

tions, for improvements to the student environment, and for operating monies for the Student Senate. Student representatives have a voice, along with the Manager of Student Services and the Administrative Council, in how the monies are spent. This fee, assessed for all students, is based on the number of semester credit hours for which they are enrolled. The amount of the fee is \$2.50 per credit hour.

Basic Fees (p. 67)

3. Orientation Fee. Upon matriculation each student is assessed a \$40 fee to defray the cost of orientation activities.

Late Charges and Other Fees (p. 67)

1. Transcript Fee. Copies of a student's transcript are available upon written request to the Registrar's Office. A copy of the transcript includes only the academic record earned at the Institute; copies of transcripts furnished from other institutions become the property of the Institute and cannot be reproduced by the Institute. The cost of an Institute transcript is \$4.00 per copy ...

Payment by Matriculated Students (p. 69)

Institute policy requires that no registration be considered complete until the semester charges are paid in full. Charges are computed on the basis of courses/programs for which students are registered. The initial bills are sent in June (for the fall semester) and in November (for the spring semester) to all students who have pre-registered. Each student must pay all charges in full prior to the due date indicated on the initial bill to avoid late charges or cancellation of registration and financial aid. Late registrants are expected to make payment in full at the time of registration.

**Payment by Non-matriculated
Special Students** (p. 69)

All non-degree-seeking students must pay in full when they register. There are no payment plans for SS's.

Payment Options (p. 69)

The Institute accepts checks, American Express, Discover, Mastercard, and VISA. Federal loan and any scholarship monies will also be applied to tuition and fees; however, if loans and scholarships do not cover the full cost of tuition and fees, the student must pay the amount due by the payment deadline.

Matriculated students may also choose to enroll in the Institute-approved payment plan administered by Tuition Management Systems, Inc. For more information regarding this option, contact the Bursar's Office.

Add/Drop Period

Students who drop courses during the add/drop period will have their refund processed at the end of the add/drop period.

Facilities, Programs and Services

MGH Institute of Health Professions Information Services Computer Use Policy

The MGH Institute of Health Professions (MGH IHP) offers computing and Internet resources in support of the Institute's mission to pursue the highest standards of learning, research, and instruction. Included in these resources are computers in administrative and faculty offices and the student lab connected through the LAN (Local Area Network), network printers, proprietary software licensed for use on Institute computers, access to Internet resources, and access to databases and other electronic educational resources.

The use of these resources is a privilege, not a *right* of membership in the MGH IHP community, and is non-transferable. It is intended solely for the administrative and educational purposes of the MGH IHP community. These privileges are only made available to current students, faculty, and staff of the MGH IHP. Public Internet access for research purposes is also available.

State and Federal laws as well as MGH IHP's own official Institute Policies govern usage of MGH IHP's computing resources. In instances where data is transferred across the Internet or other networks, users are advised that acceptable use policies of those other networks may limit usage.

MGH IHP reserves the right to change its usage policies and procedures at any time, including setting limits or prohibiting access, and to limit individual storage space on network servers. MGH IHP's Computer Services is administered by the Information Technology Services Department under the direction of the CIO.

User Responsibilities

Users agree as a condition of use to accept personal responsibility for considerate, ethical, and responsible behavior in using available resources including:

- Respect for the rights of others including privacy and freedom from offensive intrusion
- Respect for intellectual property and ownership rights
- Adhering to all applicable copyright laws and licenses, copying only software distributed as "freeware" or "shareware." Infringement of copyright laws may subject persons to fines and/or imprisonment
- Understanding and implementing basic user skills
- Ensuring account and network security (see section on security below).

Unacceptable Use

Unacceptable use includes but is not limited to:

- Use of resources for commercial purposes of any type
- Transferring use to another individual or organization without prior approval of the Systems Manager or Network Administrator
- Unsolicited advertising
- Promoting or procuring pornography
- Creating, sending, or forwarding electronic chain letters
- Harassment of others
- Violation of State and/or Federal Law or MGH IHP policies
- Misrepresenting your identity and/or account
- Creating and/or willfully disseminating computer virus
- Promoting personal agendas

Security

Security of systems and data is an issue that the MGH IHP takes very seriously. The Institute will take all necessary measures, within the limits of available resources, to ensure the security and integrity of the system. This includes, but is not limited to, the daily archiving to tape of all data on the network server, the use of firewalls, and the maintenance of system passwords and appropriate user access.

As a matter of policy, the MGH IHP does not intend to monitor the contents of users' files or email and will respect individual privacy whenever possible. However, in the event of system failure due to corrupt files, users are advised that monitoring of data may be necessary to maintain the proper operability of the system. In such an event the owner of the files will be provided notice whenever possible. Be advised that due to the proliferation of hackers, one can never be guaranteed the privacy of individual files and that any electronic data items of an extremely confidential or personal nature should be kept as private as possible, preferably on a removable storage device, such as a diskette.

Users should also be advised that access to offices may be necessary for troubleshooting and routine maintenance of upgrades. In these instances prior notice will be given whenever possible, but in the event that contact cannot be made within a reasonable amount of time; access may be necessary without explicit consent in accordance with the MGH IHP master key policy. In these events, only the Systems Manager will be accessing such offices.

Addition of Software and Hardware

Information Technology Services (ITS) will make every attempt to ensure the functionality of standard network hardware and software, i.e., MS Windows and Office, on the Institute computers. We cannot guarantee functionality if hardware and software are added by the user after original configuration. We may need to disable hardware or software that is incompatible with network resources. We cannot guarantee proper functionality with the network if the workstation hard drive is compressed or if the hard drive is overloaded. Workstation users should allow ample free disk space on their hard drives at all times.

Student Lab Policies

All of the policies pertaining to Information Technology Services Use Policies apply to the Ruth Sleeper Learning Center and adjoining Computer Classroom. In addition, the following policies apply:

Use of the IHP student lab facilities is limited to current MGH IHP students, faculty and staff. Use by other persons is strictly prohibited.

Academic work by students takes precedence over all other uses of the computers. The primary function of these resources is for work related academics. All other uses are considered secondary. Persons engaged in recreational usage will relinquish the computer to students needing the computer for academic work.

Files are to be saved to the user's own floppy disk or the H (Home) drive and not to the hard drive. It is the user's responsibility to provide his/her own disks. Files saved on the hard drive will be deleted without notice.

Lab software that is copyrighted may not be copied. Students may not install any software program or utility on the lab computers without written permission of the ITS Department.

Only software that is properly licensed will be loaded on the lab computers.

Students may not remove any icons or programs from the lab computers, nor may they alter any programs.

The MGH IHP ITS Department assumes no responsibility for lost or corrupted data on any PC.

Students should limit their time on the computers to two hours unless there are no other users waiting.

No food or drinks are allowed in the computer lab.

Floppy disks should be scanned each time one is inserted in the computer.

Students are responsible for properly exiting (logging out) any programs and Windows.

If a technical problem occurs with either the hardware or software, users should not try to fix it but contact an ITS staff person immediately.

The lab will be open during posted hours only. Users should not try to stay beyond the posted time, security concerns must be honored.

Regulations, Procedures, and Graduation Requirements

GRADUATION REQUIREMENTS (p. 79)

The Institute holds one commencement ceremony each year in the month of May. Graduates who complete all requirements for their degree in the January preceding May commencement and candidates who expect to complete all requirements for their degree in the September following the May commencement may participate in May's commencement ceremonies. For example, all students completing degree requirements in January 2000 and May 2000, and those expecting to complete requirements in September 2000 were eligible to participate in May 2000's commencement.

Late Withdrawals (p. 77)

Use of the Late Drop Request form has been discontinued.

Facilities, Programs and Services

Student Grievance Procedure (p. 83)

The student grievance procedure provides a student who is involved in a dispute with Institute faculty the opportunity to appeal a warning, suspension or dismissal. (The Student Grievance Procedure does not address disputes regarding final course grades, which are addressed in the section entitled "Process for Challenging a Final Course Grade.") A five- (5) member Hearing Panel, which will be selected from a Hearing Committee, will be convened in each case to hear a student's grievance. The Hearing Committee is composed of eight (8) Institute faculty members, elected bi-annually by the Institute, and eight (8) students, selected through a discretionary process determined by the Institute, all who serve as a panel pool. The Committee will meet to select a faculty chairperson and delineate a process by which panel members will be chosen for each grievance. Each Hearing Panel will consist of three (3) faculty members and two (2) students cho-

sen at random from the Committee membership. Any member of the Committee who is involved in the specific corrective action and mediation will be excluded from the Panel while it hears the case in question. The individual bringing the grievance will have the opportunity to exclude members from the Panel if he or she can demonstrate a conflict of interest. If a grievance is in progress when the Panel members' one-year terms are completed, the members shall serve until a decision is made.

Time Requirements

A student wishing to initiate the grievance procedure must submit a request in writing, as further described below, to the chairperson of the Hearing Committee within ten (10) school days after unsuccessful mediation or notice of dismissal. The Hearing Panel must hear the case within ten (10) school days after receiving the request. Extenuating circumstances such as term/summer breaks or tem-

porary unavailability of faculty and/or student may necessitate a longer interval between request and hearing. In such cases, the Committee Chairperson will use reasonable efforts to inform the petitioning student of the delay and anticipated timeline.

Process

To initiate a student grievance procedure, the student's request in writing, as mentioned above, shall be made to the chairperson of the Hearing Committee, with a copy to the student's Program Director and the faculty member/administrator involved. The request must include information to support the claim of a violation, misinterpretation, or inequitable application of existing rules, procedures, and regulations. In addition, the letter should outline the actions taken to date. The chairperson of the Hearing Committee will convene a Hearing Panel, according to the committee's established procedure, to review and investigate the student's case. Both student and faculty or administrator involved has

the right to seek and submit supporting documentation. All evidence must be submitted to the Panel chairperson three- (3) school days prior to the hearing for review by all Panel members. A transcriber must be present at the hearing to record verbatim the entire proceeding. Neither party involved in the grievance may have an attorney present at the hearing. After hearing all evidence, the Hearing Panel reaches a decision based on a simple majority rule. The chairperson of the Hearing Panel informs the student of the Panel's decision, in writing, no later than ten (10) school days following the hearing. Copies of this letter are sent, at the same time, to the faculty or administrator involved the student's Program Director, and the Institute's President.

The decision of the Hearing Panel is final. No Institute Committee, Program Committee, faculty member or administrator has the right to overrule the decision of the Hearing Panel.

Criminal Offender Record Information

Criminal Offender Record Information (CORI) Checks (p. 82)

All students who accept the Institute's offer of admission and matriculate will be subject to a background check prior to enrolling. Should a Criminal Offender Record Information (CORI) background check yield information

that shows a student has engaged in conduct that could subject the student to being disqualified from engaging in certain activities, the Institute reserves the right to initiate disciplinary action against the student up to and including dismissal.

Faculty, Administration, and Staff

OFFICERS OF ADMINISTRATION:

Ann W. Caldwell
President
BA, University of Michigan

Vonda K. Bradbury
Director, Office of Enrollment Management
And Student Affairs
MA, University of North Dakota

Mary Carey
Academic Dean
PhD, University of Minnesota

Atlas D. Evans
Director of Financial Services
BS, University of Rochester

Bette Ann Harris
Director, Graduate Programs in Physical Therapy
MS, MGH Institute of Health Professions

Kevin P. Kearns
Director, Graduate Program in
Communication Sciences and Disorders
PhD, University of Kansas

Arlene Lowenstein
Director, Graduate Program in Nursing
PhD, University of Pittsburgh

Kenneth E. Ward
Director, Administrative and Information Services
JD, Southern New England School of Law

TBA
Director of External Relations

TBA
Director, Graduate Program in
Clinical Investigation

NEW FACULTY:

GRADUATE PROGRAM IN CLINICAL INVESTIGATION

George A. Kelley
Associate Professor
BS, Boise State University
MS, Washington State University
DA, Middle Tennessee State University

GRADUATE PROGRAM IN NURSING

Deborah D'Avolio
Clinical Assistant Professor
PhD Boston College

John P. Deckro
Clinical Assistant Professor
BA, University of the State of New York, Albany
MS, Simmons College

Jeanne P. Dolan
Clinical Instructor
MSN, MGH Institute of Health Professions

Sara E. Dolan
Clinical Instructor
BA, University of Pittsburgh
BSN, University of Vermont
MSN, MGH Institute of Health Professions

Patricia Flanagan
Clinical Instructor
BS, Northeastern University
MSN, MGH Institute of Health Professions

Alex Hoyt
Instructor
BA, Denison University
MSN, MGH Institute of Health Professions

Christina C. King
Instructor
BA, Vassar College
MSN, MGH Institute of Health Professions

Geoffry W. McEnany
Associate Professor
BSN, University of San Francisco
MSN, PhD, University of California, San Francisco

Katherine E. Simmonds
Clinical Instructor
BA, Cornell University
MSN, MGH Institute of Health Professions

Sharon Sullivan
Clinical Instructor
BA, Northeastern University
MS, Boston University

GRADUATE PROGRAM IN COMMUNICATION SCIENCES AND DISORDERS

Denise Ambrosi
Clinical Instructor
BA, Hamilton College
MS, University of Texas at Dallas

Stacey Pappas Albren
Clinical Instructor
BA, Bridgewater State College
MS, MGH Institute of Health Professions

Jennifer E. Mackey
Clinical Instructor
BA, University of Vermont
MA, San Diego State University

Ann M. Waters
Clinical Instructor
BA, Carleton College
MAT, University of Chicago
MS, MGH Institute of Health Professions

Sharon Weiss-Kapp
Clinical Instructor
BS, MEd, Northeastern University

GRADUATE PROGRAMS IN PHYSICAL THERAPY

Michael G. Sullivan
Clinical Assistant Professor
BS, Boston University
MBA, Suffolk University

NEW STAFF:

OFFICE OF ENROLLMENT MANAGEMENT AND STUDENT AFFAIRS

Stacey Bryant
Student Services Assistant

Deirdre Eschauzier
Manager of Student Services

Kristen Keswick
Manager of Admissions and Financial Aid

Faye Lozowski
Registrar and Manager of
Institutional Research

Patrick Tocci
Assistant Manager of Admissions and
Financial Aid

OFFICE OF THE PRESIDENT

David M. Lukowski
Staff Assistant III

ADMINISTRATIVE AND INFORMATION SERVICES

Angela Hardie
Human Resources Generalist

Aaron Fowler
Systems Manager

FINANCE

Sean Gilligan
Bursar

GRADUATE PROGRAM IN CLINICAL INVESTIGATION

Dionne Gaynor-Seepersad
Program Manager

GRADUATE PROGRAM IN NURSING

Barbara Rogers
Staff Assistant II



APPLICATION FOR ADMISSION ACADEMIC YEAR 2001-2002

Last Name: _____

First Name: _____

Middle Initial: _____

Please print

Other last name under which records may appear: _____

Social Security Number: _____

Current Address: _____ Until: _____

Permanent address if different from current address:

Street _____

Street _____

City _____ County _____

City _____ County _____

State _____ Zip _____

State _____ Zip _____

Country _____

Country _____

Home Phone () _____

Phone () _____

Place of Employment _____

Business Phone () _____

Fax Number () _____

Gender: Male Female

E-mail Address _____

How did you hear about the Institute? _____

Are you a United States citizen? Yes No If No: Of what country are you a citizen? _____

Do you hold permanent resident status in the US? Yes No Alien Registration #: _____

Please provide a copy of your card

What is your expected visa status during your studies in the United States? _____

OPTIONAL

The MGH Institute of Health Professions provides equality of opportunity to all students. Ethnic and Profile information is used to complete accurate reports required by the government.

Black/African American

Native American/Alaskan Native

Asian American/Pacific Islander

White American

Hispanic

Other

Date of Birth _____

STANDARDIZED TESTS

On what date did you/will you take the GRE? _____

On what date did you request that your scores be sent to us? _____

If you have already taken the GRE, please provide your test results: _____

Verbal _____ Quantitative _____ Analytical _____

Report of official scores must be sent to the MGH Institute of Health Professions.

Applicants whose native language is not English and who did not receive a degree from an English-speaking country are required to take the Test of English as a Foreign Language (TOEFL).

On what date did you/will you take the TOEFL? _____

On what date did you request that your scores be sent to us? _____

If you have already taken the TOEFL, please provide your test results: _____

Report of official scores must be sent to the MGH Institute of Health Professions.

EDUCATION

List all schools attended beyond high school including schools at which you are currently enrolled. Please list most recent first and report GPA only for institutions where you received a degree.

Name of College/University	Dates Attended From/To	Degree or Certificate	Major	GPA
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List all courses (with dates) taken at the MGH Institute of Health Professions:

Do you believe that your academic record accurately reflects your ability? Yes No

If not, please explain: *Attach additional sheets if necessary*

WORK EXPERIENCE

List employment positions (include paid and volunteer positions) with the most recent positions first. Attach additional sheets if necessary. This section must be completed. Resumes may be submitted additionally.

Employer	Position/Type of Work	Dates From/To
_____	_____	_____
_____	_____	_____
_____	_____	_____

PROFESSIONAL ORGANIZATIONS AND/OR COMMUNITY ACTIVITIES

List all professional organizations and/or community activities in which you have been involved.

Organization	Year	Activity
_____	_____	_____
_____	_____	_____
_____	_____	_____

HONORS AND AWARDS/RESEARCH AND PUBLICATIONS

List any academic, professional, or community recognition you have received as well as any research or publications you have been involved in.

RECOMMENDATIONS

Please list persons you have asked to complete a *Recommendation Form*.

Name and Address	Relationship
1. _____ _____	_____
2. _____ _____	_____
3. _____ _____	_____

I certify that the information on this application is true, and I understand that any misrepresentation may be cause for rejection of this application or subsequent dismissal from the MGH Institute of Health Professions.

Signature of Applicant

Date

It is the policy of the MGH Institute of Health Professions not to discriminate on the basis of race, color, creed, gender, sexual orientation, age, disability, veteran status, marital status, or national origin. The Institute respects and values the diverse backgrounds of all people and welcomes all students to fully participate in all the rights, privileges, programs, and activities generally accorded or made available to the IHP community. This policy incorporates, by reference, the requirements of Title VII of the Civil Rights Act, Title IX of the 1972 Educational Amendments, and all relevant federal, state, and local laws, statutes, and regulations.

PLEASE CHECK YOUR PROGRAM OF STUDY:

- Professional Program in Physical Therapy** (for entry-level candidates)
Full-time, June Admission only Early Decision Deadline: November 17
 Application Deadline: January 10

- Post Professional Program in Physical Therapy** (for experienced physical therapists)
 January entry – November 29 priority deadline May entry – March 23 priority deadline
 September entry – July 28 priority deadline

International Scholars must apply by March 1. September Admission only.

Program: Master of Science Certificate of Advanced Study International Scholar (full-time only)

Full-time Part-time

Area of Specialization: Cardiopulmonary Neurology Orthopaedics
 Individualized Program of Study

Are you a US licensed physical therapist? yes no

Please include a copy of your licensure

If yes, what state(s) are you licensed in? _____ License number(s)? _____

- Communication Sciences and Disorders**, Full-time, September Admission only – Deadline: February 5

- Nursing** (for non-RN candidates with non-nursing bachelor degrees)
Full-time, September Admission only – Deadline: January 22

Rank your top three choices in order of priority. You must complete this section to be considered for admission.
Track of preference is not guaranteed, although every attempt will be made to give you your selection of choice.

Pediatric General Adult Adult-Women's Health Adult-Psych/Mental Health
 Family Adult-Gerontology Adult-HIV/AIDS Acute Care

- Nursing** (for registered nurses with bachelor degrees): BSN non-BSN

Area of Specialization: Pediatric General Adult Adult-Women's Health
 Adult-Psych/Mental Health Family Adult-Gerontology
 Adult-HIV/AIDS Acute Care

Full-time Part-time

Rolling Admissions

January entry – November 29 priority deadline May entry – March 23 priority deadline
 September entry – July 28 priority deadline

- Nurse Practitioner Certificate Program** (for registered nurses with master's degrees in nursing)
 Adult Track Pediatric Track Psych/Mental Health Track Acute Care Track

Rolling Admissions

January entry – November 29 priority deadline May entry – March 23 priority deadline
 September entry – July 28 priority deadline

- Clinical Investigation**

Master of Science Degree Program Certificate Program

Full-time Part-time

Rolling Admissions

January entry – November 29 priority deadline May entry – March 23 priority deadline
 September entry – July 28 priority deadline

ALL MATERIALS MUST BE POSTMARKED BY THE STATED DEADLINE.

APPLICATION INSTRUCTIONS

Application Materials: Applicants are asked to collect and submit their application materials, including sealed official transcripts and sealed letters of recommendation, in one envelope. However, test scores must be submitted directly to the Institute by the testing companies. Please make sure your full name is included on all materials being submitted. **It is the applicant's obligation to insure that the application is complete.**

Application and Filing Fee: Applicants should submit the completed application with a non-refundable \$50.00 application fee, making checks payable to the **MGH Institute of Health Professions**. We will acknowledge the receipt of all applications. Please be sure to note the application deadline for the program to which you are applying. All materials *must* be postmarked by the stated deadline.

Resume: Applicants are encouraged to submit resumes, but not in lieu of completing any section of the application. **A resume is required of applicants to the Graduate Program in Clinical Investigation and the Post Professional Program in Physical Therapy.**

Transcripts: Applicants must request official transcripts from all colleges and universities attended, even if a degree was not received from that institution. Include undergraduate and graduate course work. Sealed official transcripts should be mailed with the application packet. *For courses in progress, transcripts should be forwarded once courses are completed.*

Recommendations: Applicants are required to submit three letters of recommendation. Write your name and social security number on each form. Give these forms to three individuals who can address your academic ability and potential for graduate and professional study. These recommendations should come from professors and employers (a current supervisor for Clinical Investigation applicants). At least one must be an academic recommendation. Give each reference a plain envelope with your name on the front. Ask him or her to place the completed letter in the envelope, seal it, **sign his or her name over the flap**, and return the sealed envelope to you. All three sealed recommendations should then be enclosed with your application. Only three recommendations will be reviewed as part of your application. Please make sufficient copies of Recommendation Forms to meet Admission requirements.

Test Scores: GRE scores must be submitted for the Verbal, Quantitative, and Analytical portions of the test and must have been taken within the last five years. Because it may take up to six weeks for the Institute to receive these scores, a copy may be submitted by the applicant pending receipt of official test results. Computer-based tests require approximately four weeks for reporting scores. **The Institute code is R3513.** GRE's are not required of applicants to the Clinical Investigation Program who have an M.D., Ph.D., or other graduate degree (unless International). They are also not required of applicants to the Nurse Practitioner Certificate Program or of applicants to the Certificate of Advanced Study in Physical Therapy. The **TOEFL**, Test of English as a Foreign Language, is required of all applicants whose native language is not English and who did not receive a degree from an English-speaking country.

Essay: Your essay is a very important part of your application and will be read with great care. **It should be typed, double-spaced, and no more than a total of three pages in length.**

International Students Only: Applicants, whose native language is not English and who did not receive a degree from an English-speaking country, are required to take the Test of English as a Foreign Language (TOEFL) in addition to the GRE. An official score report must be sent directly to the Institute by the Educational Testing Service. Applicants who did not receive their degree in the United States must have that degree transcript evaluated by an American credentialing agency. **International Scholars (Physical Therapy Program) must apply by March 1** in order to be considered for study in September of that year. This will allow adequate time for the processing of visas.

All Entry Level Programs: Complete the PREREQUISITE CHECKLIST by listing all the courses you have taken to satisfy the prerequisites for the program. A list of all prerequisite courses is provided in the program catalogue. If a course is in progress, indicate "IP" as the grade. *No more than two (2) prerequisite courses may be in progress at the time of application.* If you are expecting to take a course, indicate the term you will be taking it. **All pre-requisite courses must be completed prior to entry into the program.** Applicants may be requested to submit mid-term reports from their professors for certain prerequisite courses. Requests for prerequisite evaluations will be addressed in writing only.

ESSAYS

Applicants are required to answer all questions listed under the program in which they are interested. Answers should be **typed, double-spaced, and no longer than three pages in total**. Please make sure your full name and Social Security number is included on all pages.

Professional Program in Physical Therapy:

1. What qualities do you possess that are important for you to function as a physical therapist within the present health care environment?
2. You have been appointed director of a program to provide comprehensive services for the homeless in a small city that does not have such a program. Describe what steps you would take to develop a program. *Do not describe the program itself.*
3. Physical therapists work with people of all ages, cultural backgrounds, and social circumstances. Describe a situation in which you had the opportunity to interact with someone very different from yourself. How did you react to this difference, and how did this influence your interaction?

Post-Professional Program in Physical Therapy or Communication Sciences and Disorders:

Discuss your personal and professional experiences, your academic interests and objectives, and your career aspirations. You should also address how and why you feel the MGH Institute of Health Professions can help you to achieve your academic and professional goals. Please include any other information you believe is relevant.

Nursing Programs:

Give your reasons for wanting to become a nurse practitioner. Though your comments may reflect your personal experiences and beliefs about health care that led you to choose the role of the nurse practitioner, they should focus on future goals and plans. Please elaborate on those personal experiences that have contributed to your decision to become a nurse practitioner. Specify what roles and responsibilities you carried out in these listed endeavors.

Clinical Investigation:

Explain in detail why you want to be involved in Clinical Investigation. What is the therapeutic area that interests you? As a Clinical Investigator, what are your future goals? If applicable, describe a mentor with whom you would like to train.

ALL APPLICATION MATERIALS SHOULD BE SENT TO:

Office of Student Affairs, MGH Institute of Health Professions, P.O. Box 6357, Boston, MA 02114

Please note that providing fraudulent information will result in the cancellation of your application.

RECOMMENDATION FORM

Name of Applicant: _____

Social Security Number: _____

Last

First

Middle Initial

The Family Educational Rights and Privacy Act of 1974 and its amendments guarantee students access to Educational records concerning them. Students are also permitted to waive their right of access to Recommendations. The following signed statement indicates the wish of the applicant regarding this Recommendation. Failure to respond will be considered a waiver of the right of access to this Recommendation. This waiver is not required for admission.

I do waive my right to inspect this recommendation.

I do not waive my right to inspect this recommendation. Signature: _____

The above applicant wishes you to write a letter of recommendation on behalf of his/her application for admission to the MGH Institute of Health Professions. We would greatly appreciate your objective evaluation of the applicant's qualifications.

How long and in what capacity have you known the applicant? _____

Please rank the applicant with respect to each category below.

	Excellent	Good	Average	Below Average	No Basis to Judge
Overall intellectual ability					
Written expression					
Oral expression					
Flexibility					
Ability to organize and apply information					
Problem solving skills					
Maturity and emotional stability					
Initiative and perseverance					
Curiosity					
Potential for clinical competence					
Ability to handle stressful situations					
Ability to interact well with others					
Ability to work independently					
Capacity for graduate study					

Please complete the reverse side. Your narrative comments will be used with the above ratings to fully evaluate this applicant's potential for success at the MGH Institute of Health Professions.

Please evaluate the potential of the applicant to be a graduate student including any additional comments concerning maturity, critical thinking skills, ability to adapt to change, or any other factors which you think may be pertinent to the student's performance in a professional curriculum. Additionally, it is important for us to assess the potential of each student to succeed in a clinical environment. If you feel qualified to make this assessment, please include your comments in this evaluation. Please feel free to attach an additional page.

Summary Recommendation for Admission:

- Strongly recommend
- Recommend
- Recommend with Reservations
- Do not Recommend

Please print or type:

Name _____

Signature _____

Title _____

Date _____

Department _____

Phone () _____

College/University/Institution _____

E-mail _____

Street _____

City _____

State _____ Zip _____

Please return this form to the applicant in a signed, sealed envelope. Thank you for your assistance.



MGH Institute of Health Professions

PROFESSIONAL PROGRAM IN PHYSICAL THERAPY

PREREQUISITE CHECKLIST

Name: _____ Social Security Number: _____

Please fill out this form completely. If a course is in progress, indicate IP under **Grade**. All entries will be cross-checked against school transcripts, so please be sure entries are correct. Use abbreviations as necessary. **Submit this form as part of your application.**

Prerequisite	Course No.	Course Title	Credits	School	Term/Year	Grade
Anatomy 1 semester (with lab)						
Human Physiology 1 semester						
Exercise Physiology 1 semester						
Biology 1 semester (with lab)						
Chemistry 1 year (with lab)						
Physics 1 year (with lab)						
Developmental Psych. 1 semester						
Abnormal Psych. 1 semester						
Statistics 1 semester						
Social Sciences/ Humanities						



MGH Institute of Health Professionals

ENTRY LEVEL NURSING

PREREQUISITE CHECKLIST

Name: _____ Social Security Number: _____

Please fill out this form completely. If a course is in progress, indicate IP under Grade. All entries will be cross-checked against school transcripts, so please be sure entries are correct. Use abbreviations as necessary. **Submit this form as part of your application.**

Prerequisite	Course No.	Course Title	Credits	School	Term	Grade
Human Anatomy						
Chemistry (including organic)						
Microbiology						
Human Nutrition						
Human Physiology						
Statistics						



MGH Institute of Health Professionals

COMMUNICATION SCIENCES AND DISORDERS

PREREQUISITE CHECKLIST

Name: _____ Social Security Number: _____

Please fill out this form completely. If a course is in progress, indicate IP under Grade. All entries will be cross-checked against school transcripts, so please be sure entries are correct. Use abbreviations as necessary. **Submit this form as part of your application.**

Prerequisite	Course No.	Course Title	Credits	School	Term	Grade
Introduction to Communication Disorders						
Phonetic Transcript and Introduction to Acoustic Phonetics						
Anatomy and Physiology of Speech and Hearing Mechanisms						
Speech and Language Acquisition						
Audiology						

Notes

Notes



101 Merrimac Street • Boston, MA 02114
www.mgh-ihp.edu